

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 11/30/2016

BOARD MEMBERS PRESENT: Thomas E Coates - Chair
Richard B Davies
Jay T Hill
Larry L Simms

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
John Kersey, Chief Investigator
Maurie Ellsworth, General Counsel
Kellie LaBonte, Technical Records Specialist

The meeting was called to order at 3:02 PM MST by Thomas E Coates.

Mr. Simms made a motion to amend the agenda to add consideration of an offer to resolve a disciplinary matter. Discussion on this matter will take place under new business. It was seconded by Mr. Hill. Motion carried.

APPROVAL OF MINUTES

Mr. Simms made a motion to approve the minutes of 10/19/2016. It was seconded by Mr. Davies. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the proposed rule will be published as pending on December 7, 2016.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Hill made a motion to approve the Bureau's recommendation and authorize closure in cases I-LPG-2017-1, I-LPG-2017-4, I-LPG-2017-8, I-LPG-2017-9 and I-LPG-2017-12. It was seconded by Mr. Simms. Motion carried.

TO DO LIST

The Board reviewed the to-do list and no action was taken.

The Board discussed the requirements listed on the application for facility licensure (i.e. photos, diagram with measurements). Mr. Simms made a motion to work with Bureau staff to revise the application as necessary and bring the revised application to the Board for review. It was seconded by Mr. Davies. Motion carried.

The Board has agreed to purchase two (2) copies of NFPA 55 to facilitate in further discussion of requirements for facility licensure.

NEW BUSINESS

Ms. Peel presented a payment offered for case LPG-2012-2 that is in collections. Mr. Hill made a motion to accept the payment received. Once the payment has been fully processed, the license can be made renewable. It was seconded by Mr. Davies. Motion carried. Mr. Simms abstained.

NEXT MEETING DATE – A conference call is scheduled for Wednesday, January 4, 2017 at 9:00 AM.

CORRESPONDENCE

The Board reviewed an email received from Mr. Verl Jarvie, State Fire Marshal Deputy, regarding allowed pressure for tank design. After discussion, the Board asked Mr. Kersey to follow up with Mr. Jarvie and the Fire Marshal's Office. Mr. Kersey will bring any new information to the Board at a future Board meeting as needed.

EXECUTIVE SESSION

Mr. Simms made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Hill. The vote was: Mr. Coates, aye; Mr. Davies, aye; Mr. Hill, aye; and Mr. Simms, aye. Motion carried.

Mr. Simms made a motion to come out of executive session. It was seconded by Mr. Hill. The vote was: Mr. Coates, aye; Mr. Davies, aye; Mr. Hill, aye; and Mr. Simms, aye. Motion carried.

APPLICATIONS

Mr. Hill made a motion to approve the following for licensure:

The Osgood Store, LLC PGF-1259
Dennett Simone, LLC PGF-1258

It was seconded by Mr. Simms. Motion carried.

Mr. Simms made a motion to table the following applications pending receipt of additional information:

901091253
901147803
901145123
901104768
901147790
901148165
901148318

It was seconded by Mr. Davies. Motion carried.

ADJOURNMENT

Mr. Hill made a motion to adjourn the meeting at 4:21 PM. It was seconded by Mr. Simms. Motion carried.

Thomas E Coates, Chair

Richard B Davies

Jay T Hill

Larry L Simms

Tana Cory, Bureau Chief